***Voorafgaande nota***

*Met dit formulier doet u een aanvraag tot aanmelding van een conformiteitsbeoordelingsinstantie. De algemene gegevens (p.1) dienen ingevuld te worden in het Nederlands of Frans. Gelieve de informatie met betrekking tot de kennisgeving en beoordeling (p. 2 e.v.) in het Engels in te vullen.*

*Velden waarvan de titel wordt voorafgaan dooreen rood sterretje, moeten worden ingevuld:*

***\**** *=* ***Verplichte informatie***

*Stuur vervolgens dit aanvraagformulier per mail naar: belnando@economie.fgov.be*

**Organisatie gegevens (Organisation details)**

|  |  |
| --- | --- |
| **\* Naam van de organisatie**  **Organisation name** |  |
| **Afgekorte naam**  **Abbreviated name** |  |
| **Number of the body (NBxxx,UIxxxx,…)** |  |
| **\* Adres**  **Address** |  |
| **\* Gemeente / Stad**  **Town / City** |  |
| **\* Land**  **Country** |  |
| **\* Telefoon**  **Phone** |  |
| **Fax** |  |
| **\* mail van de onderneming**  **Company e-mail** |  |
| **Web site** |  |
| **Contact(en)**  **Contact(s)** | |  |  |  | | --- | --- | --- | | Naam  Name | Telefoon  Phone | Email | |  |  |  | |

**Notifications details**

|  |  |
| --- | --- |
| **\* Legislation** |  |
| **\* Body type** |  |
| **\* End date** | DD/MM/YYYY At the end date, is the notification expired / withdrawn / suspended ? |
| **Contact** |  |

|  |  |  |
| --- | --- | --- |
| **\* Products** | **\* Procedure** | **\* Annex** |
| *Opgenomen in de technische bijlage* | *Opgenomen in de technische bijlage* | *Opgenomen in de technische bijlage* |

**\*** Is the NB accredited/assessed to perform all these products and procedures?

Yes No

**\*** Are any of these procedures sub-contracted to other bodies?

Yes No

For the second question, **\*** if yes,state which procedures (from the table here above):

**Assessment details**

|  |  |
| --- | --- |
| **\* Is the body formally accredited?** | Yes No *(voir p. 5)* |

*If the body is formally accredited,*

|  |  |
| --- | --- |
| **\* Name of National Accreditation Body(NAB):** |  |
| **\* The nationally recognized accreditation body is a signatory to the following parts of the EA/MLA relevant to this notification:** | Calibration     Testing     Inspection     Product certification     QMS (Quality System certification)     Personnel certification     EMS (Environment management systems certification) |
| **\* The body is formally accredited against** | |  |  | | --- | --- | | Standard(s) | Expiry Date (DD/MM/YYYY) | | EN ISO/IEC 17025 - Testing and calibration laboratories |  | | EN ISO/IEC 17020 - Inspection |  | | EN ISO/IEC 17065 - Product certification |  | | EN ISO/IEC 17021 - Certification of management systems |  | | EN ISO/IEC 17024 - Certification of persons |  | | other means (please specify) | | |
| **\* Reassessment** | Results of reassessment due on: DD/MM/YYYY |
| **\* Is the body a member of a Notified Bodies' co-ordination group?** | Yes  No  The body has undertaken to apply for membership of the coordination group, either directly or by means of designated representatives, as soon as it becomes a notified body |
| **\* If yes, which group(s)** | Construction Products (advisory group)  Construction-Sector Group  Waterboiler  Electromagnetic Compatibility  Equipment Explosive Atmospheres  Gas  Medical Devices  Lifts  Machinery  Marine Equipment  Pressure Equipment and Simple Pressure Vessels  Personal Protective Equipment  NB-Rail  Safety of Toys  Recreational craft  Cableway Installations  Noise emissions  Pyrotechnic Articles  Radio Equipment  Explosives for Civil Uses  MID/NAWI  Transportable Pressure Equipment |

*If the body isn't formally accredited approved,*

|  |  |  |
| --- | --- | --- |
| **\* What criteria have been used to assess the competence of the Notified body ?** | Legal personality  Independence of organisation (3rd - party)  Independence of personnel  Professional integrity  Technical knowledge (tasks/procedures)  Technical training / knowledge of essential requirements  Impartiality  Liability insurance  Professional secrecy | |
| **\* Who has assessed the competence of the Notified body ?** |  | |
| **\* How has the competence of the notified body been assessed?** |  | |
| **\* The body is assessed according to** |  | Expiry Date (DD/MM/YYYY) |
| Standard(s) | EN ISO/IEC 17025 - Testing and calibration laboratories |  |
| EN ISO/IEC 17020 - Inspection |  |
| EN ISO/IEC 17065 - Product certification |  |
| EN ISO/IEC 17021 - Certification of management systems |  |
| EN ISO/IEC 17024 - Certification of persons |  |
| other means  (please specify) |  | |

|  |  |
| --- | --- |
| **\* Regular monitoring of NB** | - Arrangements for monitoring body :  - Review due on : DD/MM/YYYY |
| **\* Is the body a member of a Notified Bodies' co-ordination group?** | Yes  No  The body has undertaken to apply for membership of the coordination group, either directly or by means of designated representatives, as soon as it becomes a notified body |
| **\* If yes, which group(s)** | Construction Products (advisory group)  Construction-Sector Group  Waterboiler  Electromagnetic Compatibility  Equipment Explosive Atmospheres  Gas  Medical Devices  Lifts  Machinery  Marine Equipment  Pressure Equipment and Simple Pressure Vessels  Personal Protective Equipment  NB-Rail  Safety of Toys  Recreational craft  Cableway Installations  Noise emissions  Pyrotechnic Articles  Radio Equipment  Explosives for Civil Uses  MID/NAWI  Transportable Pressure Equipment |