***Voorafgaande nota***

*Met dit formulier doet u een aanvraag tot aanmelding van een conformiteitsbeoordelingsinstantie. De algemene gegevens (p.1) dienen ingevuld te worden in het Nederlands of Frans. Gelieve de informatie met betrekking tot de kennisgeving en beoordeling (p. 2 e.v.) in het Engels in te vullen.*

*Velden waarvan de titel wordt voorafgaan dooreen rood sterretje, moeten worden ingevuld:*

***\**** *=* ***Verplichte informatie***

*Stuur vervolgens dit aanvraagformulier per mail naar: belnando@economie.fgov.be*

**Organisatie gegevens (Organisation details)**

|  |  |
| --- | --- |
| **\* Naam van de organisatie****Organisation name** |  |
| **Afgekorte naam****Abbreviated name** |  |
| **Number of the body (NBxxx,UIxxxx,…)** |  |
| **\* Adres****Address** |  |
| **\* Gemeente / Stad****Town / City** |  |
| **\* Land****Country** |  |
| **\* Telefoon****Phone** |  |
| **Fax** |  |
| **\* mail van de onderneming****Company e-mail** |  |
| **Web site** |  |
| **Contact(en)****Contact(s)** |

|  |  |  |
| --- | --- | --- |
| NaamName | TelefoonPhone | Email |
|  |  |  |

 |

**Notifications details**

|  |  |
| --- | --- |
| **\* Legislation**  |  |
| **\* Body type** |  |
| **\* End date** | DD/MM/YYYY At the end date, is the notification expired / withdrawn / suspended ? |
| **Contact** |  |

|  |  |  |
| --- | --- | --- |
| **\* Products** | **\* Procedure** | **\* Annex** |
| *Opgenomen in de technische bijlage*  | *Opgenomen in de technische bijlage*  | *Opgenomen in de technische bijlage* |

**\*** Is the NB accredited/assessed to perform all these products and procedures?

Yes No

**\*** Are any of these procedures sub-contracted to other bodies?

Yes No

For the second question, **\*** if yes,state which procedures (from the table here above):

**Assessment details**

|  |  |
| --- | --- |
| **\* Is the body formally accredited?** | YesNo *(voir p. 5)* |

*If the body is formally accredited,*

|  |  |
| --- | --- |
| **\* Name of National Accreditation Body(NAB):** |  |
| **\* The nationally recognized accreditation body is a signatory to the following parts of the EA/MLA relevant to this notification:**  |     Calibration    Testing    Inspection    Product certification    QMS (Quality System certification)    Personnel certification    EMS (Environment management systems certification) |
| **\* The body is formally accredited against** |

|  |  |
| --- | --- |
| Standard(s) | Expiry Date (DD/MM/YYYY) |
|     EN ISO/IEC 17025 - Testing and calibration laboratories |  |
|     EN ISO/IEC 17020 - Inspection |  |
|     EN ISO/IEC 17065 - Product certification |  |
|     EN ISO/IEC 17021 - Certification of management systems |  |
|     EN ISO/IEC 17024 - Certification of persons |  |
| other means (please specify)       |

 |
| **\* Reassessment** | Results of reassessment due on: DD/MM/YYYY |
| **\* Is the body a member of a Notified Bodies' co-ordination group?** | YesNoThe body has undertaken to apply for membership of the coordination group, either directly or by means of designated representatives, as soon as it becomes a notified body |
| **\* If yes, which group(s)** |     Construction Products (advisory group)    Construction-Sector Group    Waterboiler    Electromagnetic Compatibility    Equipment Explosive Atmospheres    Gas    Medical Devices    Lifts    Machinery    Marine Equipment    Pressure Equipment and Simple Pressure Vessels    Personal Protective Equipment    NB-Rail    Safety of Toys    Recreational craft    Cableway Installations    Noise emissions    Pyrotechnic Articles    Radio Equipment    Explosives for Civil Uses    MID/NAWI    Transportable Pressure Equipment |

*If the body isn't formally accredited approved,*

|  |  |
| --- | --- |
| **\* What criteria have been used to assess the competence of the Notified body ?** |     Legal personality    Independence of organisation (3rd - party)    Independence of personnel    Professional integrity    Technical knowledge (tasks/procedures)    Technical training / knowledge of essential requirements    Impartiality    Liability insurance    Professional secrecy |
| **\* Who has assessed the competence of the Notified body ?** |  |
| **\* How has the competence of the notified body been assessed?** |  |
| **\* The body is assessed according to** |  | Expiry Date (DD/MM/YYYY) |
| Standard(s) |     EN ISO/IEC 17025 - Testing and calibration laboratories |  |
|     EN ISO/IEC 17020 - Inspection |  |
|     EN ISO/IEC 17065 - Product certification |  |
|     EN ISO/IEC 17021 - Certification of management systems |  |
|     EN ISO/IEC 17024 - Certification of persons |  |
| other means(please specify) |   |

|  |  |
| --- | --- |
| **\* Regular monitoring of NB** | - Arrangements for monitoring body :  - Review due on : DD/MM/YYYY |
| **\* Is the body a member of a Notified Bodies' co-ordination group?** | YesNoThe body has undertaken to apply for membership of the coordination group, either directly or by means of designated representatives, as soon as it becomes a notified body |
| **\* If yes, which group(s)** |     Construction Products (advisory group)    Construction-Sector Group    Waterboiler    Electromagnetic Compatibility    Equipment Explosive Atmospheres    Gas    Medical Devices    Lifts    Machinery    Marine Equipment    Pressure Equipment and Simple Pressure Vessels    Personal Protective Equipment    NB-Rail    Safety of Toys    Recreational craft    Cableway Installations    Noise emissions    Pyrotechnic Articles    Radio Equipment    Explosives for Civil Uses    MID/NAWI    Transportable Pressure Equipment |